



DAYANAND GIRLS P. G. COLLEGE

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Dated: 15.04.2024

To,

The Registrar,
Chhatrapati Shahu Ji Maharaj University
Kanpur, Uttar Pradesh

Subject: Action Taken Report of the feedback analysis under SSR (Metric 1.4.1)

Respected Sir,

This is to bring to your kind notice, that we are submitting the analysis report of the feedback collected under Metric 1.4.1 of the National Assessment and Accreditation Council's (NAAC) Self Study Report (SSR). The feedback was collected under parameters viz., academic performance of the faculty and ambience of our institution from various stakeholders viz., students, teachers, alumni and employers of the college. The feedback received from various stakeholders has been comprehensively analyzed and the data observations were discussed with the Principal and IQAC. Our commitment to continuous improvement is reflected in our earnest efforts to gather valuable feedback from our students and improve teaching learning environment in the college. We are submitting the analysis report of all the above mentioned stakeholders with this letter for your kind perusal.



Regards,

Prof. Archana Varma
Principal
Dayanand Girls P.G. College
Kanpur

Encl: Action Taken Report taken from various stakeholders is enclosed.

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ACTION TAKEN REPORT (ATR)

Ensuring Action Oriented Approach on Feedback Analysis of Stakeholders – Students, Teachers, Employers and Alumni.

Feedback received from the Institution's Website – post Responses from the various Stakeholders, viz – Students, Alumni, Employers and Teachers – has been comprehensively analyzed and the data observations discussed with Principal and IQAC. This ATR is the Institution's Assessment Proforma for furtherance of its Quality Enhancement. The Parameters listed below were suggestively and prioritizing implemented with requisite action after being intimated to the Managements for its kind perusal and consent.

The Institution, perceptively is cognizant of its strengths as well as weaknesses and – complying with the suggestions – has worked concertedly as per its ATR towards addressing the challenges confronted by it.

Stakeholders: Students, Teachers, Employers and Alumni

S.No.	Observations/Suggestions	Action Taken
1.	<ul style="list-style-type: none">Regarding Curricular aspects, cutting edge courses can be fruitful in their career advancement.Reading Materials can be strengthened and Skill development can be integrally pursued.With a Combination of 33.8% Alumni reporting Admission Procedure to be good and 23.4% as very good, it is suggested that the admission process coupled with the fee structure should be mostly Online; and Curriculum be made more outcome oriented.An important suggestion was to improve the Communication skills of students.Though responses obtained regarding good teaching environment for the College are very good, yet FDPs (Faculty Development Programmes) further need	<ul style="list-style-type: none">Advancements in specific field subjects had been made mandatory by the Departments.To strengthen reading materials, Teachers distributed updated materials to students; Also Value Added Courses were made compulsory for the Departments towards students' skill enhancement and employability prospectives.To upgrade the responses from satisfactory to being good, Action was taken to reduce the complexities of admission procedure by students directly contacting their concerned faculties alongwith online admission; Also the curriculum was made outcome oriented by students gaining more exposure to industries and onsite visits.Steps were undertaken to motivate students to participate in mainstream activities and

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	<p>coupled with the fee structure should be mostly Online; and Curriculum be made more outcome oriented.</p> <ul style="list-style-type: none"> • An important suggestion was to improve the Communication skills of students. • Though responses obtained regarding good teaching environment for the College are very good, yet FDPs (Faculty Development Programmes) further need to be strengthened for equipping students with better skills and knowledge. 	<p>the complexities of admission procedure by students directly contacting their concerned faculties alongwith online admission; Also the curriculum was made outcome oriented by students gaining more exposure to industries and onsite visits.</p> <ul style="list-style-type: none"> ➤ Steps were undertaken to motivate students to participate in mainstream activities and improve their communication and conviction capabilities. The outcome was successful. ➤ Complying to the suggestion, Action was taken on making FDPs mandatory – i.e. in every session at least 1-2 teachers of each Department are pursuing FDPs.
<p>2.</p>	<ul style="list-style-type: none"> • Entailing just a decent response from students regarding Curriculum covered in their classes, it was suggested that Research Projects/ Excursions/ Industrial Training/ Internships be initiated for students to create interest in their subjects. • Regarding the Alumni network of old friends, there is need to effectively focus on connecting with the Alumnis of our College as a move towards students motivation. • The Observation Analysis on Team work by Employers is, no doubt, appreciable but requires more effort in this significant direction as greater inspirational involvement can heighten the aspirations of student fraternity. • Though a highly positive response is attained regarding effective teaching atmosphere and students involvement in 	<ul style="list-style-type: none"> ➤ The Departments took note of the suggestive action and implemented Outcome Oriented Curriculum by mandatorily including Research Projects/ Excursions/ Industrial Training/ Internships as an integral part of curriculum. Resultingly, learning value of the students definitely increased. ➤ The Institution took report of Alumnis at Departmental ends with contact Information Details. ➤ The Alumnis were contacted by us and we invite them time to time to share their experiences and motivate our students – which they willingly do so. ➤ The Team spirit was strengthened – with all Events and Activities of our Institution being enforced by the effective co-ordination of our Stakeholders. ➤ In adherence to the essentiality of a holistic approach, the Faculty took an action

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<p>learning process, yet Lectures on Value based education, Time & Stress Management, Personality Development should be assigned priority</p>	<p>oriented approach. As a part of its Remedial Classes & Mentoring, the Teachers delivered Lectures on Value based Education, Vedic Principles, Yoga, Time and Stress Management integrally relating it to their Co-curricular courses.</p>
<p>3.</p> <ul style="list-style-type: none">• Rating of Classroom Teaching Experience was responded quite well by students but a suggestion was to lay greater emphasis on slow learners who can capably cope up with constraints.• More emphasis be laid on learning value of the Curriculum for a myriad understanding of the knowledge & Analytical skills.• As per the responses obtained regarding Faculty, Teaching-Learning experiences and courses studied, it is rejuvenating for the Institutional prospects; yet, suggestively, the depth of the content be enhanced in the curriculum.• As regards Planning and Organisational Skills on the part of the Employers, more attention be centred - as suggested to interact with and guide the remaining stakeholders towards successful results of collaborative efforts.• The Observation Analysis points to a positive response in context of our aura of strategies and promotional activities for effective student engagement, opportunities for academic pursuance; and team work engagement. In furtherance, it was suggested that greater focus be on enhancing skill development/entrepreneurship towards	<ul style="list-style-type: none">➤ As prospectively suggested, the Action was taken and extra time was devoted to solve the queries of the slow learners by Departments.➤ A major implementational step was that - as a part of Teaching-Learning Pedagogy - the Faculty emphasized on explication of Curriculum objectives, COs, Concepts, Knowledge and broadening perspectives.➤ The Action was taken at the Institutional end in this regard. The depth of the Curriculum was enhanced and relevance was assigned at local, national and global scenarios.➤ As per the suggestion propounded, Action was resorted to and Skill development enhancement courses were pursued by Departments towards a seamless progression of students to higher studies cum employment.➤ Various Lectures, Workshops and Conferences addressed by Experts/Resource Persons were organised for students to upgrade their knowledge skills.

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4.	<p>student progression.</p> <ul style="list-style-type: none">• The Feedback analysis of students pertaining to ICT Tools & Teaching-Learning aids is good. An additive suggestion is to assign more significance to Smart Classrooms indispensably.• The Courses, Infrastructure & Lab Facilities and Library Resources as related by the Alumni were good. But for best prospective results it was suggested that latest editions of standard books be added in Library.• Greater number of CCTVs be installed in Campus as a measure of infrastructural security.• As per the responses obtained pertinent to curriculum relevance, classroom facilities overall learning environment, they are quite encouraging. But to improve technological facilities and teaching-learning environment, the suggestions related to seating arrangements as per Classroom capacity and construction of new classrooms as per requirement.	<ul style="list-style-type: none">➤ Seeing to the indispensability of ICT enable Tools towards enriching teaching-learning skills, the Departmental Faculties took action and took regular Digital classes and Smart classes as per Blockwise Schedule.➤ Students also give their PPTs through ICT enabled Teaching-Learning aids.➤ As suggested, the Library has been fully automated with DELLNET facility. Standard Books with latest editions and Reference Materials has been inducted in the Library at immediate level.➤ The College has - as a follow up - installed a large number of CCTV Cameras in the Campus building, Offices, Classes and Entrance.➤ The suggestion was implemented regarding proper seating arrangement with distance: Also work is ensuing to mobilise resources & construct new classrooms as per requirement.
5.	<ul style="list-style-type: none">• Observingly, the suggestions regarding provision of reference material has been noticed and teachers have been asked to provide study material of relevance to students for upgrading their knowledge skills.• Responses regarding Computer & Canteen Facilities still needed to be noticed. Henceforth, suggestively,	<ul style="list-style-type: none">➤ As in accordance with the suggestion, Action was taken. The Teachers provide study/reference material to their students, both in Classes and also in their WhatsApp groups. The outcome was the increase in satisfaction levels of students.➤ In compliance with the suggestions, the Action plan was formulatively implemented with installation of

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	<p>augmentation of Computer facilities with Wi-Fi be assigned significance for research enhancement; Secondly Canteen facilities be made more hygienic with reasonable cost.</p> <ul style="list-style-type: none"> • It has been observingly suggested that Employers should involvingly assume greater appropriate level of responsibility coupled with Self- Motivation by organising more Placement Fairs, Competitive Exam Course Lectures etc. • Facilities and practical resources for effective teaching is being pursued. Suggestively, it is recommended to teachers to discuss more practical/ real life applications of their courses with students. 	<p>Computers alongwith Wi-Fi in the Campus and Departments.</p> <ul style="list-style-type: none"> ➤ For a perfect healthy and hygienic ambience, a new Canteen is to be started very soon in the College to cater to the healthy taste buds of all. ➤ Taking Action on a priority basis towards work pursuits, Employers have played a major role in organising Placement drives. ➤ Lectures on How to Prepare for Competitive Exams have been organised in co-ordination with IQAC. ➤ Action undertaken in this context – Teachers now started discussing more practical/real life applications of their Courses with their students. This helped in widening the learning cum analytical skills of students.
6.	<ul style="list-style-type: none"> • Regarding observing Library Rating Analysis on part of students which was found to be good, more efforts need to be entailed in availing Library resources. Suggestion is to increase Online Access facility to students and Faculty for upgrading learning skills. • Though Cultural & Sports facilities are significant to overall development of students, yet suggestions were put forth regarding organising Inter-Collegiate Cultural Events; Moreover, more students be motivated to participate in Sports at National levels. 	<ul style="list-style-type: none"> ➤ Action was significantly undertaken towards digital upgradation skills. The DELLNET facility with password was forwarded in students' groups. The students can now gain access to digital Catalogue. ➤ Taking Action on the related suggestions, the students enthusiastically registered themselves (after College level screening) and won laurels for College at University level and Youth festival.
	<ul style="list-style-type: none"> • More efforts have and still need to be channelised in usage of Technology and Workplace Equipment towards Welfare of students in practical learning 	<ul style="list-style-type: none"> ➤ The students were motivatingly addressed at Departmental ends – they participated in Sports Events and won medals as also recognition to our esteemed College at

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	<p>enhancement skills.</p> <ul style="list-style-type: none">• The Observation analysis reveals that lab facilities and practical resources are good enough. But – as envisaging scope for further improvement – students should also visit other Labs for adequate assessments; Also in case of brokcrage/depreciation, timely supply of facilities be ensured for research outcomes.	<p>University, State & National levels.</p> <ul style="list-style-type: none">➤ This suggestion was evaluated and Action taken. Technological skills are being focused towards students' interests and it is ensured that requisiteness of workplace equipment be catered to.➤ Importantly for exchange of ideas, students and Research Scholars also visit other College labs to enhance research skills. Scholars enrolled outside also visit our Labs for consultations.➤ Timely supply of Lab facilities is undertaken for research pursuance.
7.	<ul style="list-style-type: none">• As per the responses obtained regarding academic activities correlated with students participation, it was suggested as a compulsorily step for each Department to organize Lectures, Seminars, etc. at least on Commemorative days.• Suggestions rendered regarding state of classrooms relate to much improvement in the context of upgrading quality of blackboards, furniture, LED bulbs, etc.• Though Observations reveal the fact that relationship of Employers with Seniors, Peers and Subordinates is, no doubt, good; yet an important suggestion is that complete co-ordination and team work is highly essential to keep the Institution steadfastly growing.• Though with good responses obtained, suggestion towards effective communication between administration and teaching staff is essential for smooth implementation of initiated programmes.	<ul style="list-style-type: none">➤ Action was undertaken and the Departments now organize more Lectures, Seminars on a compulsory basis to update teaching learning skills also on Commemorative days to preserve our heritage and realize our duties cum responsibilities.➤ The College took concerning Action and updated its classroom facilities as per the requirements of blackboards, LED bulbs and furniture.➤ Action was taken on this count – by listening to the problems faced by peers/ subordinates. All activities are carried out with efficient and effective co-ordination of the concerned.➤ As an implementational measure, focus was laid and action undertaken on effective communication between College administration and teaching staff. This has helped to establish a good rapport and understandability between them.

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<p>8.</p>	<ul style="list-style-type: none"> • Participation by students in Skill Development and job oriented programmes reveals a positive analysis. In this context, suggestion is that some new programmes/courses be started to cater to Socio-economic needs. • With not much of analysis on count of support material, a simple suggestion is to further the qualitative enhancement of our support services for ensuring task proficiencies. • Observations reveal very good analysis towards a healthy work balance for the teaching staff – although efforts be directed towards ensuring its enforcement thoroughly. 	<ul style="list-style-type: none"> ➤ Action taken pertains to commencement of new relevant Course "Tourism & Hospitality" in our College. ➤ The students were also made aware of the funding options in their progressive journey of job orientation. ➤ Focused implementation was undertaken on enhancing our support services qualitatively for ensuring task proficiencies. ➤ Action taken related to giving a complete space for healthy work balance for the teaching staff on all fronts.
<p>9.</p>	<ul style="list-style-type: none"> • In context of academic programmes, rating indicates that more suggestive steps be taken towards organizing Conferences, Workshops, Lectures for students. • A welcome suggestion made pertained to providing maximum opportunities for extra and co-curricular activities in College. • As a feedback, Curriculum be supplemented with more relevant Elective subjects. 	<ul style="list-style-type: none"> ➤ Realizing the significance, more academic programmes eg. Workshops, Lectures, PPTs, Research & Surveys were organized for students to enrich their learning skills. ➤ Action taken encompassed providing more platforms to students for their enthusiastic involvement in Extra-Curricular and Co-Curricular activities. ➤ This was noted and very soon more relevant Elective Subjects would be incorporated as an important considered issue.
<p>10.</p>	<ul style="list-style-type: none"> • Overall Environment be made perfectly Eco-friendly with infrastructural facilities and support services to their optimum potential. • The College should remain committed in its initiatives and policies towards well-being of faculty. 	<ul style="list-style-type: none"> ➤ Action was taken on this Suggestion. It was ensured that students maintain a Clean Green Campus adhering to the Policy Documents displayed on the website. ➤ Classes are held regularly for knowledge enhancement of students. ➤ Students are availing infrastructural facilities- adhering to the Vedic principles of Arya Samaj. ➤ Implementing the suggestion of College

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		commitment towards faculty well-being, our Institution has committedly taken care of ensuring effectiveness in its initiatives and policies contributing to well-being of the teaching staff.
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