



DAYANAND GIRLS P. G. COLLEGE

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Ref. No.: ATR / 2025-26

Date:

To

The Director, CDC

Chatrapati Shahu Ji Maharaj University

Kanpur

Subject: Submission of IQAC Action Taken Report (ATR) for the Academic Year 2025-26

Sir,

On behalf of the Internal Quality Assurance Cell (IQAC) of our institution, I am pleased to submit the Action Taken Report (ATR) for the academic year 2024-25. The report aligns with the AAA/NAAC review and incorporates feedback from students, faculty, alumni and employers. It highlights the quality-enhancement initiatives implemented during the year.

We kindly request you to accept the enclosed ATR for your perusal and verification.

We reaffirm our commitment to continuous quality improvement and adherence to the quality benchmarks laid down by the University and NAAC.

Enclosures

1. IQAC – Action Taken Report (ATR) for academic year 2025-26.

With regards,

Prof. Sugandha Mishra

IQAC Co-ordinator
Dayanand Girls P.G.Col'
Kanpur

IQAC Coordinator

(Signature & Seal)

Forwarded with approval:

VANDA

NA Principal

(Signature & Seal)

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Action Taken Report (ATR)

Based on Teacher's Feedback

Faculty members constitute the cornerstone of the institution's academic excellence, and their experiences, perceptions, and professional insights play a vital role in fostering a culture of continuous quality enhancement. Systematic collection and analysis of faculty feedback not only facilitate reflective institutional practices but also provide valuable direction for strengthening teaching-learning processes, academic infrastructure, research support, governance, and faculty welfare. Recognizing that a supportive and intellectually stimulating work environment directly influences educational quality and student outcomes, the institution places significant importance on incorporating faculty perspectives into its planning and decision-making processes. During the academic session 2025–26, the feedback reflected an overall positive perception of the institutional environment while also identifying specific areas requiring improvement.

A majority of faculty members reported that the teaching workload was manageable (87.6%), the administration was transparent and responsive (74.2%), the process for obtaining On-Duty (OD) leave was easy or very easy (98%), and the support provided by IQAC for the Career Advancement Scheme (CAS) was rated as **Excellent** (53.6%) or **Good** (30.9%). Academic infrastructure was also viewed favourably, with 73.2% rating classrooms and laboratories as satisfactory, 19.6% as excellent, and nearly 62% expressing satisfaction with library resources. However, faculty members identified the need for strengthening ICT infrastructure, with 52.6% recommending improvements, while 38.1% suggested expanding library resources and research databases. Further, 58.8% reported an intermediate level of digital competency, 19.6% identified themselves as beginners, and 35.1% recommended improvements in faculty workspaces. Faculty also suggested enhancing laboratory facilities, digital infrastructure, faculty development programmes, student-centric teaching practices, research support, internet connectivity, and basic amenities to further strengthen the teaching-learning environment.

In response to these valuable suggestions, the institution has initiated several measures to strengthen academic infrastructure, improve digital learning resources, enhance faculty development initiatives, and create a more supportive teaching-learning environment. The actions taken are summarized below.

S.No.	Domain of Concerns	Observations/Suggestions	Action Taken
1.	Teaching Workload	While 87.6% of faculty members considered the teaching workload manageable, a few expressed concerns regarding balancing teaching, lecture preparation, evaluation, mentoring, and research activities	The institution will continue to review workload allocation periodically to ensure equitable distribution of academic responsibilities and provide adequate time for teaching preparation, student mentoring, evaluation, and research activities.
2.	ICT Infrastructure	Although 46.4% of faculty members were satisfied with the existing ICT facilities, 52.6% recommended strengthening digital infrastructure, including smart classrooms, campus Wi-Fi, internet connectivity, projectors, and computers.	The Principal discussed the faculty feedback with the concerned committees (ICT) and the Management. Considering the available resources, priority has been given to improving internet connectivity and optimizing the utilization of existing smart classrooms through shift-wise scheduling. Additional ICT facilities will be introduced in phases based on institutional requirements and financial feasibility.

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3.	Classroom and Laboratory Facilities	Most faculty members rated classroom and laboratory facilities as Satisfactory (73.2%) or Excellent (19.6%) , while a small proportion indicated the need for improved laboratory infrastructure and equipment.	Regular maintenance of classrooms and laboratories has been continued to ensure a better teaching-learning environment. Departments have been asked to identify their laboratory requirements so that necessary equipment can be purchased as per institutional needs. The institution has also initiated efforts to establish collaborations/MoUs with suitable organizations to provide access to virtual laboratory platforms and digital simulation resources, thereby enhancing practical learning opportunities for students.
4.	Library Resources	Around 62% of faculty members expressed satisfaction with library resources, whereas 38.1% recommended additional journals, e-resources, and research databases.	The Principal held a meeting with the Library Committee to review the feedback received from faculty members. Based on the suggestions, the Committee initiated measures to expand subscriptions to e-journals and research databases, procure updated textbooks and reference materials, strengthen digital library resources, and explore collaboration with the affiliating university for wider access to scholarly databases.
5.	Digital Competency of Faculty members	While 58.8% of faculty members reported an intermediate level of proficiency in digital tools, 19.6% identified themselves as beginners.	IQAC and the ICT Cell will organize regular training programmes on digital teaching tools, research databases, and reference management software to strengthen faculty competency in technology-enabled teaching and research. Workshops on Intellectual Property Rights (IPR) and patent filing will also be organized to encourage innovation and quality research.
6.	Staff Rooms and Faculty Workspaces	Although nearly 63% of faculty members were satisfied with existing staff room facilities, 35.1% suggested improvements in seating, ventilation, internet access, and research-friendly workspaces.	Based on the feedback received, the Principal discussed the need for improving faculty workspaces with the concerned committees and submitted the recommendations to the Management. Necessary steps have been initiated to enhance staff rooms by improving basic facilities, internet connectivity, and creating a more comfortable environment that supports teaching, research, and academic collaboration.
7.	Childcare Facilities	Most respondents considered childcare facilities satisfactory, while some indicated limited awareness or felt improvements were required.	The institution will review the existing childcare support system, enhance awareness regarding available facilities, and explore feasible measures to strengthen support mechanisms for faculty members with young children.

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8.	Administrative Transparency	74.2% of faculty members reported that the administration is transparent and responsive, although a small proportion suggested further improvements.	The institution will continue to strengthen transparent administrative practices through an effective grievance redressal mechanism, regular interaction meetings with faculty, and participatory decision-making processes.
9.	On-Duty Leave for Conferences and FDPs	Nearly 98% of faculty members found the process of obtaining On-Duty Leave easy or very easy.	The institution will continue its supportive policy for faculty participation in academic events while further simplifying documentation procedures wherever feasible.
10.	IQAC Support for Career Advancement Scheme (CAS)	Faculty appreciated the support provided by IQAC for CAS promotions, with 53.6% rating it as Excellent and 30.9% as Good.	IQAC will continue organizing CAS orientation programmes, documentation support sessions, and awareness programmes to facilitate timely and smooth submission of promotion-related documents.
11.	General Institutional Facilities	Faculty members recommended further strengthening academic infrastructure through enhanced ICT facilities, updated library resources, modernized laboratories, improved Wi-Fi connectivity, and better access to departmental computing resources. Suggestions also included organizing regular professional development programmes, encouraging student-centric and application-based teaching, minimizing disruptions to academic schedules, improving communication mechanisms, and upgrading essential campus amenities, including drinking water, washrooms, and cleanliness.	The Principal reviewed the faculty suggestions with the concerned committees and the Management. Based on the feedback received, the institution has initiated measures to strengthen ICT facilities, library resources, laboratory infrastructure, and other academic support services. Updated books, e-resources, and digital learning materials will be added to the library, while laboratories will be upgraded with the required equipment and enhanced through the use of virtual laboratory resources wherever feasible. Regular Faculty Development Programmes (FDPs), ICT training sessions, and workshops on innovative teaching practices will be organized to strengthen faculty competencies. The institution will also focus on improving academic scheduling to minimize class disruptions, promoting student engagement through student-centric teaching approaches, strengthening communication between faculty and administration, and ensuring regular maintenance of campus facilities, including drinking water, washrooms, cleanliness, and internet connectivity, to provide a more conducive teaching-learning environment.

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