E- Governance Policy

Policy Purpose and Objectives

The aim of this policy:

- Is to ensure effective implementation of E-governance in the Administrative, Finance and Accounts and Student Admission Support and Examination.

- Gradually replace review and complement the physical governance with E-governance across all departments.

E-governance in administration

1. All the functionaries of the administrative offices shall be equipped with ICT enabled systems with licensed software and internet facilities.

2. All the seminar halls and classes shall be furnished with projectors and screens.

3. CCTV cameras shall be installed write across the campus to ensure surveillance.

4. The college shall develop an interactive website which will give complete and updated information to students, teaching, non-teaching staff and general public.

5. The website will be updated and reviewed periodically.

6. The college will ensure that all the Teaching and Non-Teaching staff are given special ICT training programs for their continuous development.

7. The college will ensure that the students have enough exposure to ICT tools to enable them to benefit from the ICT infrastructure.

8. The college will ensure that it has a totally Wi-Fi enable campus.

E-Governance in Finance and Accounts

- The college accounts section shall operate their entire operations like accounting and payroll related processing online.

- The college shall use Government e-marketing (GeM) portal for sourcing all goods and services and as a result increase transparency and efficiency.

- The use of digital signatures shall be promoted in all financial transactions.

E-Governance in Student Admission and Support

- The college shall strive to adopt online mode of admission procedure as mandated from the CSJM University from time to time.

- The college shall digitalize and automate its library functions. Provide e-resources for remote access of the content from other sources also.

E-governance in Examinations

- The college shall adopt and online mode for examination related work like downloading of admit cards, uploading internal marks for the classes for viva and practical etc.

Expected Outcomes of the E-Governance Policy

1. Ensuring transparency and accountability in the functioning of the college.

2. Quick resolution of student-centric problem.

3. Overall improvement in the productivity of the college through simplification and digitalization.

IQAC COORDINATOR

IQAC Co-ordinator
Dayanand Girls P.G.College
Kanpur

PRINCIPAL

Principal
Dayanand Girls College
KANPUR

13/394, CIVIL LINES, KANPUR, U.P. 208001
Phones: 98386 58585, 98381 00870. 94150 78270
Email: Principaldgpg@gmail.com ,dayanandgirlspgcollege.naac@gmail.com
Website: www.dayanandgirlspgcollege.ac.in